

# DEANLEA BEACH ASSOCIATION

## Board of Directors Meeting

Wednesday June 23, 2021

8:00 – 10:00 pm

Present: Connie Wheeler (Chair, Secretary), Peter Rossborough, Lorrie Locke, John Gordon, Anna Dragert, Douglas Cruickshank, Derrick Breau

Regrets: Petra Wolfbeiss, Claudio Renini

### MINUTES (Approved 2021 08 04)

Item #	Item / Lead Discussion / Decision / Update
1.	<p><b>Call to Order, Welcome, Additions to Agenda</b></p> <p>a) Meeting App: Google Meet did not work well for this meeting (or the last one). Derrick has offered to set up a “ZOOM” meeting for our next meeting.</p>
2.	<p><b>Minutes of Previous Meeting – March 24, 2021</b></p> <p>Approved, with no further amendments.</p>
3.	<p><b>President’s Report</b></p> <p><b>a) Spring Newsletter:</b> It was very well received and several residents emailed and/or commented about the content, and thanked the Board for their service. Others voiced some issues and/or concerns they would like addressed and these are noted below under “Other Business”.  <b>Action:</b> Connie responded to each member who sent an email and indicated that if there was any follow-up required, it would be communicated following the next DBA Board meeting.</p> <p><b>b) “Community Clean-up Day”</b> was a great success and Connie thanked Derrick for taking the lead. See more under Item 6. Maintenance.</p> <p><b>c) Deanlea Beach/Bluewater Beach Boundary:</b> Tiny Township will be erecting metal posts along the property line between Deanlea Beach and Bluewater Beach. Prior to the work, they will be conducting a survey and the DBA has requested a copy(ies) of survey (fess may apply).  <b>Action:</b> Board agreed to pay for survey, if required.            The property owners at 20 Pinnacle, beside Bluewater Beach have given their approval to use the far end of their property (top of driveway) to access Bluewater Beach. There has always been an access point to Bluewater Beach at this location, however it is unclear if the property belongs to 20 Pinnacle, Tiny Township or DBA. <b>Update:</b> The Township is currently receiving bids for project work. Once determined, Tim Leitch from the Township advised he will be in touch prior to survey being done.  <b>Action:</b> The Board would like to review survey, before commenting further.            The property owners at 20 Pinnacle also asked the DBA to plant trees between the posts that the Township is putting in.  <b>Action:</b> No further action by DBA.</p> <p><b>d) Connie thanked everyone for their input as we worked through the issue with Le Beach Outdoor Activities group.</b>  <b>Action:</b> Information was shared with Le Beach and it was agreed that classes would not be held on Deanlea Beach. They were given permission to post on the Deanlea Beach Facebook page, ensuring that it clearly indicated that classes will not be held on Deanlea Beach. DONE.</p>

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4.	<p><b>Treasurer’s Report</b></p> <p><b>a) 2021 Membership Fees – Update:</b> Lorrie reported that she has collected fees from 130 properties to date. She noted that following the AGM, members of the Board will be asked to help with door to door canvassing to collect outstanding fees. AGREED.</p> <p><i>NB: Please remind members that fees can be dropped off at 21 Lakeside (not 26).</i></p> <p><b>b) 2020 Financials – Update:</b> Lorrie has spoken with accounting firm and report will be ready by the end of June. There are no issues noted at this time.</p> <p><b>c) 2021 Expenses:</b> Lorrie noted she has paid for the following: Community Clean-up Day &amp; Poison Ivy Control - \$128.00; Tree Removal - \$550.00</p>
5.	<p><b>FOTTSA Report</b></p> <p>Douglas attended the FoTTSA AGM on June 19<sup>th</sup>. Once he receives the minutes, he will prepare his report and distribute to Board members. <b>Update:</b> Report emailed to all Board members on July 8, 2021.</p>
6.	<p><b>Maintenance</b></p> <p><b>a) Community Clean-up Day:</b> Derrick concurred that it was a very successful clean-up day and it was great to see so many people out, including lots of new faces, families, etc. This year, the focus was on the footpaths and 30 bags of yard waste were collected; and the boardwalk sections were moved to make it easier for the north end beach goers to access the beach. Many thanks to everyone who came out!</p> <p><b>b) Footpath Posts/Markers:</b> This will be a two-part program. Part 1 will see a number of footpaths get new posts and/or paint. These include the most heavily travelled paths and work is slated to be done in September. Part 2 will look at the remaining footpaths to see what has to be done and set a plan. This work is being done by Derrick, Barry Locke, and anyone else who wishes to help!</p> <p><b>c) Poison Ivy Control:</b> Loris has taken the lead with support from Joan Condie and Tim Degroot to spray Deanlea Beach property, including footpaths and along sides of unpaved roads. This will be done over the next week or so, weather permitting.</p> <p>Additional, information about the Tiny Township Poison Ivy Control program was shared with members who live on municipally owned roads.</p>
7.	<p><b>Communications</b></p> <p><b>a) Spring Newsletter:</b> See Item 3. a) .</p> <p><b>b) NEW Proposal – DBA News Flash:</b> Connie proposed trying a News Flash type of communication to ensure members receive information in a timelier manner. It would be one-page only and include key decisions and/or information that are relevant to entire community.</p> <p><b>Action:</b> AGREED. Connie will draft News Flash following meeting; share with Board for comment; and distribute via Phil (mid-July is target date).</p> <p><i>NB: The theme of the News Flash will be “Be Kind To Your Neighbour and Considerate of Others” and include an update of Friendly reminders ...</i></p>
8.	<p><b>Other Business</b></p>
	<p><b>a) Unpaved Roads Maintenance:</b> Question received about money spent on unpaved roads. The DBA is responsible to maintain DBA property which includes the unpaved roads, footpaths,</p>

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	<p>dangerous/dead trees, and the beach. The DBA is not responsible for any property/roads owned by the Municipality.</p> <p><i>NB: It should be duly noted that DBA membership fees are <b>NOT</b> used for snow-clearing on unpaved roads. This is the responsibility of the property owners and there is a separate group that collects money for this service.</i></p> <p><b>b) Deanlea Beach Entrance:</b> – Refresh entrance on Deanlea Blvd.</p> <p>Mike Jones took this project on and cleaned up the entrance at Deanlea Blvd. He indicated he was going to get quotes to repair stucco, and submit to Board.</p> <p><b>Action:</b> The Board is not in favour of re-stuccoing; however Connie will follow-up with Mike about quotes, painting, etc. and bring back to Board for further discussion.</p> <p><b>c) Garbage/Recycle Bins on Beach:</b> Suggestion to have bins on the beach.</p> <p>The Board discussed and noted the program worked a number of years ago, but got out of control and was discontinued when members started using the bins for personal garbage. It was very smelly (dirty diapers), and attracted animals, etc.</p> <p><b>Action:</b> No further action will be taken to place garbage and recycle bins on the beach or footpaths.</p> <p><b>d) Boat Launch Enhancements/Accessibility:</b> Suggestion to upgrade boat launch.</p> <p>The Board discussed and agreed that no further action would be taken to enhance the boat launch at this time. Members are directed to Jackson’s Point to launch larger watercraft; while smaller motorized/non-motorized watercraft can be launched at the boat launch, at owners own risk and expense (if they get stuck in the sand).</p> <p><b>Action:</b> The Board will review current boat launch insurance, e.g. risk and liability.</p> <p>Moved by John; Seconded by Lorrie; MOVED.</p> <p><b>e) Cigarette Butts:</b> Concern expressed that butts are everywhere.</p> <p>The Board concurred that this is a problem on the beach, footpaths and all roads, and also recognized that this is very difficult to control.</p> <p><b>Action:</b> Add this item to News Flash asking members to take butts with them, and if you see it happening, approach in a polite way!</p> <p><b>f) Loud Music on Beach:</b> Recognizing there is a by-law, how do we enforce?</p> <p>The Board agreed that this can be a problem, and enforcing can be difficult. It is listed in the “Friendly Reminders” and people can call by-law but often by the time they get here, it is too late; and one would hope you could approach people and ask them to turn down their music...</p> <p><b>Action:</b> Add this item to News Flash asking members to be considerate of others if they want to play music on the beach.</p> <p><b>g) Life Jacket at Boat Launch:</b> Suggestion received to erect a post with sign and a life ring near the boat launch.</p> <p>Connie contacted the Township and the cost of the ring is \$295 plus tax; plus additional costs for sign and post. The Township is not able to do signage because we are a private beach. While there was some concern expressed about potential vandalism, the majority of Board members were in</p>

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	<p>favour of this suggestion, pending a review of our insurance re risk, liability, etc.</p> <p><b>Action:</b> Check insurance for liability; Lorrie offered to follow-up with FoTTSA to see what other beaches have done. To be discussed at next Board meeting.</p> <p><b>h) Illegal Parking/Access to Private Beach:</b> Concern expressed about illegal parking and non-members accessing Deanlea Beach.</p> <p>Last year due to provincial restrictions and access to public beaches, there was an increase in illegal parking at Deanlea Beach and non-members accessing the beach. It appears this is happening again - people are parking and walking in, illegally parking and/or they are offering to pay members to park in their driveway. Parking is strictly prohibited on all roads and by-law should be called for illegal parking on paved roads, and a towing company should be called for illegal parking on unpaved roads. Further, members are asked not to accept payment from non-members.</p> <p><b>Action:</b> Add this item to News Flash. Suggest “stronger” messaging in communication about this issue and what to do when you know a car is illegally parked, e.g. call By-law and include telephone number, etc.</p> <p><b>Action:</b> Follow-up with Tiny Township. <b>Update:</b> Connie spoke with Jocelyn Belcourt from the Township about parking and by-law. Jocelyn confirmed that a car with a Tiny Township residential parking permit is allowed to park on a municipally owned road (along the shoulder). If the car does not have a permit, they will be ticketed (and towed); however, By-law may take a picture first to check registration, as some people may not have received their permit yet OR they forgot it. There is no plan to erect “NO PARKING” signs at this time by the Township. So, the issue now becomes “how do we stop non-Deanlea Beach residents from using the beach?” If there are non-DB members on the beach, they can be asked to leave or call OPP. A private beach does not fall under the jurisdiction of Tiny Township.</p> <p><b>i) Golf Carts, Four-wheelers, etc.:</b> Several complaints have been received about golf carts on footpaths, and four-wheelers on unpaved roads.</p> <p>With an increasing number of golf carts and four-wheelers, members are using the footpaths as a thorough way vs. using the roadways. This practice is dangerous and puts everyone at risk.</p> <p><i>NB: It is recognized that in some cases, a member’s mobility is an issue and it may be necessary to use a footpath to get to the beach.</i></p> <p><b>Action:</b> Add this item to News Flash.</p> <p><b>j) Deanlea Beach Stewardship:</b> Role of the Board.</p> <p>Peter sees the Board’s role as one that needs to protect our assets including but not limited to property in general, footpaths, unpaved roadways, damage caused by construction vehicles, removal of trees for construction purposes, etc. Discussion included:</p> <ul style="list-style-type: none"> <li>- Responsibilities of members for new builds, construction, etc., e.g. replace trees, fix roadways, footpaths, etc.</li> <li>- Encroachment on DBA property, and how this can be managed going forward. It was suggested that if a property is encroaching on DBA property and the property is sold, this could be a good time to “take-back” DBA property.</li> <li>- Maintaining footpaths – It is important to walk the footpaths annually and ensure they are maintained, otherwise it is easy for members to encroach on DBA property.</li> </ul> <p><b>Action:</b> Further discussion is required on how to communicate this to all members. <b>Update:</b> Connie</p>

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	<p>has been reaching out to past-presidents to see how they managed this issue. This item will be added to the AGM agenda.</p> <p><b>k) Speed Limit</b> A formal request was submitted to Tiny Township asking to change the speed limit from 50km to 40km, and Deanlea Beach has been added to the list for consideration. More information will be shared as it becomes available.</p>
9.	<p><b>Annual General Meeting</b></p> <p><b>a) Agenda Items</b> – To be confirmed at next Board meeting.</p> <p><b>b) Communication:</b> Members have been notified of AGM meeting date, time and location in previous communication. Agenda needs to be confirmed and sent out and posted on website at least 10 days prior to meeting. Plan is send out on or before Wednesday August 18, 2021. This means it has to be to Phil on Friday August 13<sup>th</sup>.</p> <p><b>c) Board Members – Next Term</b> With the upcoming AGM, each member is asked to think about their role on the Board, specifically: Why are you on the Board? Do you have the time to actively participate, whatever your role, e.g. President, Vice-President, Secretary, Treasurer, Member at Large? Can you fulfil duties as assigned, e.g. attend meetings, events, sub-committees, provide feedback as needed, etc.? Do you wish to continue to be an active member on the Board? Discussion.</p> <p><b>Action:</b> Connie will develop a draft “Terms of Reference” for a Board Member, for review at next Board meeting. This document would be helpful to current Board members and any interested parties so they are clear about Board responsibilities, before signing on.</p>
9.	<p><b>Next Directors Meeting(s)</b> <del>Saturday August 7, 2021</del> – Changed to: Wednesday August 4, 2021 21 Lakeside Drive (Connie’s place) 7:00 – 10:00 pm <i>NB: A virtual meeting will also be available if unable to attend in person.</i></p> <p><u>Agenda Items:</u></p> <ol style="list-style-type: none"> <li>1. Finalize AGM agenda; prep to send out</li> <li>2. Confirm “inclement weather” location.</li> <li>3. Assign tasks for AGM</li> <li>4. Other Business</li> </ol>
10.	<p><b>Adjournment</b> <span style="float: right;">10:00 pm</span></p>