

DEANLEA BEACH ASSOCIATION
Annual General Meeting

Saturday August 29, 2020
 10:00 am – 12:00 noon

Deanlea Beach
 Henry's Road – Common Property

MINUTES (Approved 2021 08 28)

Note: Minutes are to be approved by the membership at the 2021 Annual General Meeting.

| Item # | Item / Discussion / Decision |
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| 1. | <p>a) Call to Order The meeting was called to order at 10:10 am.</p> <p>b) Welcome Bill Palmer welcomed everyone to the meeting and his opening remarks reflected on the history of Deanlea Beach and how it came to be. Much of the information was taken from the book written by Pat Armstrong in 2001 entitled "<i>Connections - The Story of Deanlea Beach</i>".</p> <p>c) Introductions Bill introduced the Board members and their roles.</p> <ul style="list-style-type: none"> - Bill Palmer – President - Petra Wolfbeiss – Vice-President - Lorrie Locke – Treasurer - Connie Wheeler – Secretary - Claudio Renini – Director - Peter Rossborough – Director - Douglas Cruickshank – Director, FoTTSA Representative - Anna Dragert – Director - John Gordon – Director, Absent |
| 2. | <p>Establish Quorum At the start of the meeting there were 52 members plus 8 Board members in attendance for a total of 60. Quorum met.</p> <p><i>NB: More people arrived throughout the meeting, bringing total number in attendance to approximately 70. This was an excellent turn-out and members liked having the meeting at the boat launch.</i></p> |
| 3. | <p>a) Motion to Adopt Agenda of 2020 Annual General Moved by Malcolm Musgrove; Seconded by Kyle Locke; CARRIED.</p> <p>b) Additional Items - Requests for New Business (See Item 12 for discussion, etc.)</p> <ul style="list-style-type: none"> - <i>E. coli</i> Testing (Gunther Dragert) - North End Property (Derrick Breau) - Better Internet Access (Dorothy Kudla) - Non-residents on the beach (Dorothy Kudla) |
| 4. | <p>Motion to adopt the minutes from the Annual General Meeting held May 18, 2019. Moved by Michael Ryan; Seconded by Cathy Stanson; CARRIED.</p> |
| 5. | <p>Motion to Ratify Directors' Decisions Over Past Year (June 2019 – August 2020)</p> <p>a) Membership Fees: Agreed to \$50.00 flat rate for entire year (2020 only).</p> <p>b) Maintenance: Work was done on gravel roads, 2 trees removed to date, and poison ivy spraying was done on footpaths.</p> <p>c) Water Testing: As part of FoTTSA, water testing is carried out every 2 weeks at the "red rock" and the culvert</p> |

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| | at the north end of the beach. Christine Gaiotto does the testing for Deanlea Beach. Thank you Christine! d) Hospital Donation "In Memory of Deanlea Beach members": A \$100 will be sent to hospital as per past practice. e) Fun Day 2020: The 2020 event be cancelled due to provincial COVID 19 regulations and restrictions. Moved by Linda Phillips; Seconded by Richard LaRose; CARRIED. | | | | | | | | | | | | | | | |
| 6. | President's Report a) Member Issues: Bill noted that he spoke with a couple of members on two separate issues: <ul style="list-style-type: none"> - Insurance Inquiry – Frank Leonardelli: Frank advised Bill that he had tripped in a hole that had not been filled in. This initiated a review of our DBA insurance policy regarding coverage. More importantly, the resident was concerned about the safety of others and asked that the issue of holes being filled in be addressed. NB: The filling in of sand holes is noted in the Friendly Reminders. - DBA Finances Inquiry - Michael Jones: Bill explained to Michael about the DBA finances, why we collect, what they are used for, and access to monies. b) Preparation of Spring/Summer Newsletter. c) Revisions made to "Dos and Don'ts", now called "Friendly Reminders". | | | | | | | | | | | | | | | |
| 7. | Treasurer's Report Lorrie highlighted the following as noted in the Financial Statements – Year Ending December 31, 2019: a) Action: The complete Financial Statements for Year Ending 2019 will be posted on the DBA website. Questions can be directed to Lorrie Locke via email: treasurer@deanleabeach.ca . <table border="1" style="margin: 10px auto; width: 60%;"> <thead> <tr> <th style="text-align: center;">Financial Position</th> <th style="text-align: center;">2019</th> <th style="text-align: center;">2018</th> </tr> </thead> <tbody> <tr> <td>Assets</td> <td style="text-align: right;">\$53,962</td> <td style="text-align: right;">\$50,659</td> </tr> <tr> <td>Liabilities (Accounts Payable)</td> <td style="text-align: right;">\$1850</td> <td style="text-align: right;">\$1801</td> </tr> <tr> <td>Net Assets</td> <td style="text-align: right;">\$52,112</td> <td style="text-align: right;">\$48,851</td> </tr> <tr> <td>Revenues</td> <td style="text-align: right;">\$3,261</td> <td style="text-align: right;">\$233</td> </tr> </tbody> </table> b) The DBA spent less on road and property maintenance for 2019. c) A donation to the Georgian Bay Hospital will show as \$200 for 2020 as the yearly payment of \$100 was delayed and will show in the 2020 statement. d) Fun day raffle was successful and helped to offset the total cost of Fun Day. e) Sundry income of \$303 was a BMO bank refund for service charges incorrectly charged to the DBA. f) Membership dues were up slightly at 180 versus 170 in 2018. g) Lorrie thanked the membership for sending in their dues this year during the pandemic via transfers and drop offs reducing the time for the Board to collect door to door. h) Collection of dues for 2020 is approximately 150 at time of AGM. Action: Emails and letters will be sent to those members who have not paid. | Financial Position | 2019 | 2018 | Assets | \$53,962 | \$50,659 | Liabilities (Accounts Payable) | \$1850 | \$1801 | Net Assets | \$52,112 | \$48,851 | Revenues | \$3,261 | \$233 |
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| Liabilities (Accounts Payable) | \$1850 | \$1801 | | | | | | | | | | | | | | |
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| Revenues | \$3,261 | \$233 | | | | | | | | | | | | | | |
| 8. | FoTTSA Report (Federation of Tiny Township Shoreline Association) Douglas Cruickshank is the DBA representative and provided the following report. a) The Federation of Tiny Township Shoreline Associations (FoTTSA) is a non-profit, volunteer organization which promotes thriving and sustainable shoreline communities in Tiny Township by bringing together and representing almost all of the associations of shoreline residents. Currently there are 22 beach associations who are members of FoTTSA. For more information about their purpose, etc., visit their website: | | | | | | | | | | | | | | | |

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| | <p>https://www.tinycottager.org .</p> <p>b) FoTTSA Annual General Meeting: The meeting was held on June 27th. Eighteen shoreline associations were represented, including DBA. Minutes available on their website.</p> <p>c) “Key” FoTTSA Activities Over Past Year:</p> <ul style="list-style-type: none"> - Water Sampling Program: This program is carried-out every 2 years. - Short-term Rental Survey and Deputation: Both have been submitted to Tiny Township Council. - Tiny Beaches Road Safety Survey: In progress. - Virtual President’s Network Meeting: Planning in progress to hold a virtual meeting in September. - Internet and Cellular Access: FoTTSA is collaborating with Tiny Township and other entities on the extension and improvement of both internet and cellular access in the Township. - Water Levels on Georgian Bay: 1986 saw the highest water level; followed by 2019 with the 2nd highest, followed by 2016, 2017 and 2018 due to climate change and other factors. FoTTSA has sent a formal letter expressing the need for Tiny Township to declare a climate emergency with respect to unprecedented high water levels on the Bay. Also, in June, Pat Donnelly of the Lake Huron Centre for Coastal Conservation gave a presentation on “High Water: Impacts on Shore Processes and Shore Protection” and answered submitted questions. This was an excellent presentation and can be viewed on-line via FoTTSA website. Douglas offered to speak to anyone who is interested in learning more about this and other FoTTSA issues. - Save Our Water / Teedon Gravel Pit: FoTTSA has joined the fight against the expansion of the Teedon Pit and the renewal of the owner’s permit to take water. The pit is in Tiny Township near the aquifer that supplies pure water for most of North Simcoe and beyond. FoTTSA is supporting the decision of Tiny Township Council to refuse CRH Canada Group Inc. request to expand extractions of gravel and water northward. For more information go to: https://saveourwatertiny.wordpress.com/ . <p>Discussion: Marjory Ingrassia asked about the “Save the Water” signs. These can be purchased from FoTTSA as part of a fund-raiser.</p> <p>Action: Board to discuss feasibility of purchasing “Save the Water” signs on behalf of DBA and posting throughout the community.</p> |
| 9. | <p>Sub-committee Reports</p> <p>a) Property & Maintenance – Connie Wheeler</p> <p><i>NB: Walkabouts on all DBA gravel roads, footpaths and the beach block were completed by volunteers. Issues were reported back to the Board and addressed, as required.</i></p> <ul style="list-style-type: none"> - Gravel: Many roads in the North end and some in the South end were repaired this Spring. Action: A walk-about on the gravel roads will occur in the Fall and roads that require repair will be identified and added to the list. Currently Sunset is on the list, and a new request to add the large pothole on Lakeside will be added . Residents are welcome to contact the Board regarding other streets for consideration. - Trees: There was one tree that fell and another removed in the Spring. Action: Similar to road repairs, a walk-about on the gravel roads, footpaths and beach block will occur in the Fall to identify any dead and/or dangerous trees that should be considered for removal. Note: No work will be done until Hydro One completes their work. - Poison Ivy: Volunteers Barry Locke and Loris Gaiotto completed spraying the footpaths for poison ivy. Barry noted it is rampant in some areas and can be very difficult to control. There was a suggestion that perhaps a professional could be retained to do the spraying on DBA property. NB: Members were |

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| | <p>reminded that they have a responsibility to control/spray for poison ivy on their personal property.</p> <p>Action: Board to discuss future plan for poison ivy control and report back to membership on decision.</p> <p><i>Connie thanked Barry Locke and Loris Gaiotto for their continued support and help with regards to maintenance. She noted they both are willing to jump in and help out and it is greatly appreciated by the Board. Thank you!</i></p> |
| | <p>b) Communications (Claudio Renini)</p> <p>Claudio reviewed his responsibilities and noted that members are welcome to submit items for consideration to be included in DBA newsletters. You can submit items via email to : president@deanleabeach.ca .</p> |
| | <p>c) Fun Day (Lorrie Locke)</p> <p>Lorrie spoke about the cancelled event this year due to COVID19; and noted that a committee will be pulled together to start planning the 2021 event.</p> |
| 10. | <p>2020 Board of Directors</p> <p>a) Call for Nominations</p> <ul style="list-style-type: none"> - Bill indicated that he will be stepping down as President and leaving the Board, effective immediately. He noted that after 17 years on the Board and serving as President for a number of those years, it is time to step back and focus on other things. He did, however, offer to provide whatever support he can to the DBA, which is appreciated given his historical knowledge about Deanlea Beach and the Board in general. - All other Board members agreed to remain on Board to serve another term. - Brian Wheeler nominated Derrick Breau – Accepted. <p>b) Motion to Elect Board</p> <p>Moved by Barry Locke; Seconded by David Madill; CARRIED.</p> <p><i>On behalf of the Board and DBA members, our thanks and appreciation are extended to Bill Palmer for his many years of service to the DBA and the Deanlea community. His knowledge, positive approach and general understanding have been assets that will be difficult to replace. We wish Bill all the best as he steps back and enjoys the beach and new endeavours. Thank you Bill!</i></p> |
| 11. | <p>Business from Previous AGM Minutes – May 18, 2019</p> <p><i>The items noted below are items that were discussed at the 2019 AGM and required some action/follow-up. Please refer to the minutes of May 18, 2019 for full discussion.</i></p> <p>a) Annual Audit – Not Required</p> <p>Information ensuring that is not necessary to conduct an annual “audit of financial statements”, and that an annual “review of financial statements” is acceptable will be emailed to members (no post office mailing) and posted on DBA website.</p> <p>Update: Lorrie noted the information was provided to the member as requested only; and it is available to members by contacting Lorrie via email: treasurer@deanleabeach.ca . It was not emailed to members or posted on DBA website as noted above.</p> <p>Action: Information regarding annual review vs. audit will be posted on website.</p> <p>b) Membership List:</p> <p>It was agreed the membership list (name, address and public telephone number only), will be updated. The list is available to members upon written/email request and acknowledges that the member understands the list is not to be shared. The list will not be posted on DBA website. Email addresses will made available to the</p> |

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| | <p>President and Treasurer only.</p> <p>Update: Members can obtain the list by contacting Lorrie via email at: treasurer@deanleabeach.ca.</p> <p>c) By-laws:</p> <p>Michael Ryan confirmed his interest to continue with this project. A meeting with Michael, Bill and Petra will be set up to discuss, when required.</p> <p>Update: The Board agreed that no further work was required. This is due in part to the new Ontario Not-For-Profit Corporations Act anticipated to be passed in the Fall.</p> <p>Action: Following the new Act's approval, Lorrie and Petra will review to ensure the DBA By-laws are in accordance with the new Act. By-laws will then be put to the membership for discussion and approval at the following AGM.</p> <p>d) Fire Access and Fire Hydrants</p> <p>The Board agreed to submit a deputation regarding fire access and additional fire hydrants for consideration during next Township budget cycle.</p> <p>Update: No action was taken in 2019.</p> <p>Action: Revisit action to be taken regarding Fire Access/Fire Hydrants.</p> <p>e) Legal Representation</p> <p>Bill will look to the other beach presidents/FoTTSA to see who they use and/or how they handle legal issues.</p> <p>Update: Board agreed that it was not necessary to retain a lawyer; however should one be required, it would be imperative he/she have experience working with beach communities, etc.</p> <p>f) Presentation – Lake Huron Centre for Coastal Conservation</p> <p>Proposal to invite representative from Lake Huron Centre for Coastal Conservation referred to Board for further discussion.</p> <p>Update: No invitation extended at this time; however Board members and others attended a webinar on high water levels. Residents can view the webinar via FoTTSA website or at: https://www.youtube.com/watch?v=dwou7ddjh3Q&feature=youtu.be</p> |
| 12 | <p>New Business</p> <p>a) Speed Limit – item submitted via email by Janet Laurence.</p> <p><u>Municipal Paved Roads:</u> Connie noted there is a process to request a speed change through Tiny Township and it is being suggested that the speed limit change from 50km to 40km which would be in keeping with other beach communities. Members supported this change.</p> <p>Discussion: Could speed bumps and/or rumble strips be considered? Lorrie noted the process included traffic calming measures and any resident could start the process.</p> <p>Action: Proposed change to speed limit on municipal paved roads to be discussed by Board and report back to membership on next steps.</p> <p><u>Private Roads:</u> The request, as noted above, would not be for the unpaved roads owned by the DBA.</p> <p>Discussion: Does the DBA have the authority to set speed limit. The short answer is “yes”, however there were concerns noted re: enforcement – how would you do this?, and if posting a speed limit would give people license to adhere to speed limit instead of using “extreme caution”, especially around the footpaths. Other suggestions included adding signage by the footpaths and/or speed bumps.</p> <p>Action: Discuss speed limit, enforcement, etc., on gravel roads and report back to membership on next steps.</p> |

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| | <p>b) Boats and Jet Skis in Swimming Area – item submitted via email by Tim DeGroot.</p> <p>Tim was very concerned about the close proximity of motorized vehicles in the swimming area, citing that a person snorkeling was almost run over by a jet ski (weekend of August 15th). This is a big concern for all residents as watercraft is not permitted in the swimming area (see Friendly Reminders). Boats and jet skis are to be launched and loaded within the markers by the boat launch and motorized vessels must operate at speeds <= 10 km/h within 300 m of our shore. (Transport Canada, Vessel Operation Restriction Regulations, Schedule 6, Item 28.) Historically, Deanlea Beach has used a “horseshoe” from the boat launch to the old rock shoal (north end) and watercraft is not allowed in the swimming area.</p> <p>Discussion: Tim suggested that buoys be placed in the water to mark the swimming area. Members agreed with this approach.</p> <p>Action: Dave Madill noted the “old buoys” are in the shed and offered to place the markers in the water to identify “swimming area”, as did Tim DeGroot. Thank you to both further discussions will be had by the Board.</p> <p>c) E. coli Testing – item requested by Gunther Dragert</p> <p>Gunther Dragert asked about testing for <i>E. coli</i> and how test results are communicated to members? Bill noted the the FoTTSA water testing initiative does test for <i>E. coli</i> and these are done every 2 weeks. The results are received 3-4 days after testing and on most occasions there is no issue. However, there may be a higher than normal reading, specifically if there is a big storm. The numbers revert back to normal levels quickly, but it should be recognized that at times the water may not be safe for swimming. <i>Note: Members need to be cognizant of the fact that contaminants in the water can change during and/or after a large weather event; and it is up to each member to determine if they want to swim.</i></p> <p>Action: The Board will review the current water testing process and determine if there is a way to communicate the test results to the membership in a timely fashion.</p> <p>d) North End Property – item submitted via email by Derrick Breau</p> <p>Derrick asked about the property at the north end of the beach, specifically if this is private property or can residents access the dunes via the path? This has been a problem area for some time now and a resolution is required due to safety concerns, e.g. barbed-wire in the trench, setting fire to brush in trench, etc.</p> <p>Action: A property search is underway and will be reviewed by the Board, when available.</p> <p>e) Internet Access – item requested by Dorothy Kudla</p> <p>Dorothy asked about internet/broadband access and if we can put some pressure on Tiny Township to improve. Petra noted there is a plan underway by both the Federal and Provincial governments to update and improve broadband services. This is due in part to COVID19 and the number of people working from home, and to support school/university students.</p> <p>f) Non-residents on Beach – item requested by Dorothy Kudla</p> <p>Dorothy is a “walker” and because of this she often recognizes vehicles dropping off people and accessing our beach that are non-residents. Illegal parking is also an issue, with people parking on Fire Routes, driveways where the cottage appears to be vacant, etc. The question is: How do we deal with the problem?</p> <p>Action: If you suspect there are non-residents on the beach, it is suggested you speak with them first, before taking further action, e.g. calling OPP. Please exercise discretion when approaching those not known to you as there is always a risk of an aggressive response. The Board would never want you putting yourself in a confrontational situation if it can be avoided. We have found the best approach is to introduce yourself, and</p> |

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| | <p>ask which cottage they are staying at as a way to broach the conversation.</p> <p><u>Non-residents on beach</u>: Ask people if they live and/or are renting in Deanlea Beach first. If they say no or you know they are not from our beach, advise them that this is a private beach and they are trespassing. If they don't leave, call OPP. Note: Tiny Township By-law will not come because this is a private beach.</p> <p><u>Illegal Parking – Paved Roads</u>: If cars are parked illegally, ask them to move or if they are not in the vehicle, leave a note on their windshield. If they still don't move, call Tiny By-law Officer.</p> <p><u>Illegal Parking – Unpaved/Private Roads</u>: As above, however if they do not move, you need to call a towing company to remove vehicle. Tiny Township By-law does not enforce parking violations on private roads.</p> <p>Other:</p> <ol style="list-style-type: none"> 1. It was also suggested that if you are not at your home/cottage, it may be prudent to put something across your driveway to deter people from parking in your driveway. 2. Be sure family, friends and renters are aware of the DBA Friendly Reminders. Many residents post on refrigerator and there was also a suggestion to laminate the Friendly Reminders for all residents. <p>Action: How to better communicate and suggestion to laminate "Friendly Reminders" to be discussed at next Board meeting.</p> |
| 13. | <p>Adjournment</p> <p>The meeting was adjourned at 12:05 pm. Moved by Kyle Locke; Seconded by Barry Locke; CARRIED.</p> |

If you have any questions or concerns, please submit via email: president@deanleabeach.ca.