

BOARD OF DIRECTORS' MEETING

DEANLEA BEACH ASSOCIATION

April 22, 2017

10:00pm-12:00pm

Lorrie Locke's Cottage

26 Lakeside Drive

Attendees:

Bill Palmer

Lorrie Locke

Petra Wolfbeiss

Phillip Spademan

Wendy Madill

Joan Condie

Regrets:

Claudio Renini

Linda Phillips

John Gordon

Daniele Chiarlitti

1. Call to order 10:14

The meeting was called to order at 10:14am

2. Motion to adopt agenda

Moved: Joan Condie

Seconded: Bill Palmer

Request to add discussion on road maintenance under Matters Arising.

Passed

3. Motion to adopt minutes of November 30, 2016

Moved: Lorrie Locke

Seconded: Bill Palmer

Passed

Request to clarify item iii position statement in draft Bylaws, specifically, what item is to be removed.

iii. 9.0 (g)

Allowance of additions to the AGM meeting agenda from the floor to be omitted.

"The annual meeting shall be held on a day and at a place within Ontario fixed by the Board. Any Member, upon request, shall be provided, not less than 21 days before the annual meeting, with a copy of the approved financial statements, auditor's report or review engagement report and other financial information required by the By-laws or articles".

For clarification, "to be removed" was the opportunity for additions to the AGM agenda from the floor.

4. Treasurer's report –*Lorrie Locke*

- Financials have been submitted to Lardner Nixon for year end and in preparation of the 2016 audited Financial Statement for AGM.
- Financial records have been updated (quick books).
 - Income for 2016 was \$11,255,50. Total expenses for 2016 = \$6,705.07 (184 memberships).
 - Current statement indicates net surplus of \$4500 minus the auditors fee of \$1800, leaving net income for 2016 at \$2,700.
- 2017 interim taxes have been paid-246.71
- New mailing address will be shared with Tiny Township Revenue Services.
- Discussion on membership fee payments to open online options to include credit card as well as online options at fun day. It was suggested this could be an item for discussion at the AGM.

5. President's report – *Phil Spademan*

- Phil advised the Executive that the dues for FoTTSA were received and will be submitted.
- Key issues for update were captured in the newsletter.

6. Matters arising

i. *Road Maintenance: all (Daniele Chiarlitti not in attendance)*

Actions:

- Joan to clarify with Daniele if there is a plan for the annual Deanlea cleanup for addition in the minutes.
- Recognizing that roads require ongoing maintenance suggestion to have screening available to residents to access-discussion on what screening to be purchased for 2017. Once confirmed will be communicated to Membership.

- Phil to follow up with Daniele on road maintenance schedule and timing. Director's to be provided with information to be in a position to relay to members as they inquire. It was noted a number of people have been raising the issue.
 - Beach benches need refurbishment (staining/painting of benches)- will be discussed with Daniele.
- I. Website- *all*
- Finalize Decision and next steps:
Action:
Phil will follow up with Oscar to recognize his appreciation for his effort and commitment to working with the Executive and follow up with a communication and visit.
- II. Marking beach property –*all*
- Communication in Newsletter to membership on purpose and next steps by Executive.
 - Preparing for survey-contractor, surveying etc.
Action:
 - Look into costs and next steps, once determined, information will be shared with members at AGM, if possible.
 - Will consider 3 quotes for work scope of which will include examining encroachment on beach front, survey and marking of Deanlea property.
- III. Damage deposit-*Bill Palmer*
- Proposed memo to contractors on consideration and care of Deanlea property during renovations, builds etc. The letter will indicate a general philosophy of expectation/request on regard for land, no tree removal, avoiding damage to roadways, forestation and foot paths.
 - Suggestion to include this information in revised Deanlea *Do's and Don'ts*
Action:
 - Bill to draft for inclusion in future communication/Newsletter to membership.
- IV. Deanlea Logo-*all*
- Decision, next steps-**deferred**
- V. Fun Day Planning-*all*
- Action:**
 - Planning and fulsome discussion deferred to next meeting.
 - Volunteer recruitment to be undertaken at the AGM-Lorrie to manage volunteer list

- Will need volunteers for food purchase, prep and cleaning-request if previous years volunteers would help transition

VI. Insurance/liability for boat ramp-*Bill Palmer*

Bill Palmer spoke with representative of LMS ProLink Broker to clarify DBA coverage, liability and risk concerning the boat ramp and launch. It was concluded that the DBA has not been appropriated covered regarding liability.

Conditions for coverage and protection against liability include:

- Need for signage to be posted indicating DBA is not liable for any injury and risk resulting from use of boat ramp/launch.
- If signs are posted DBA will retain coverage against liability for an additional \$150 on the annual premium.

Motion to accept taking on additional premium costs and to post signs:

Moved: Phil Spademan

Seconded: Petra Wolfbeiss

Discussion on whether to accept and prorate-yes

Passed

VII. FoTTSA- *Joan Condie*

- Joan has followed up with FoTTSA on DBA engagement/participation.
- The Executive will solicit volunteers-including through the Newsletter and to be raised at AGM.

VIII. Parking on unassumed roads- *all*

- Next steps in policy development and communications:
 - The DBA will monitor whether the issue emerges in 2017 and will determine appropriate response to scale of issue.
 - Discussion on need for appropriate placement of signage for no parking signs to be determined and to explore further at next meeting-potential consideration for placement: in front of all footpaths
 - For discussion at next full meeting.

IX. Submission of Directors and Officers Information to Ministry of Consumer Services- *Bill Palmer/ Wendy Madill*

To review following 2017 AGM.

X. Bylaws-*Petra Wolfbeiss/all*

- Discussion on delivery at AGM.
- Petra Wolfbeiss to introduce and open floor for discussion in organized manner.
- Agreement by Director's on importance of Director's allowing the process to belong to members and that personal opinions, preferences and desired outcomes are not appropriate for Director's to express or to be seen as leading discussion.
- Importance of strong Chairing during discussion-inappropriate/out of orders comments, tones and statements to be cut-off.
- Director's should present a cohesive front and be seen as professional and unbiased.

- Leave the By-laws to the membership-it is theirs to determine and move forward.

7. Selection of date and location of next meeting:

June 24, 2017: 10:30am-11:30am

Joan Condie's Cottage

Purpose of Meeting: Preparation for AGM discussion.

8. Motion to Adjourn

Moved: Lorrie Locke

Seconded: Phil Spademan

Meeting adjourned at 12:48pm