

BOARD OF DIRECTORS' MEETING
DEANLEA BEACH ASSOCIATION
Wednesday November 2, 2016
7:00pm-9:00pm
Conference call
1.888.780.5872
3265856#

Attendees:

Bill Palmer
Linda Phillips
Joan Condie
Lorrie Locke
Petra Wolfbeiss
Phillip Spademan
Claudio Renini
John Gordon

Absent:

Daniele Chiarlitti
Wendy Madill

1. Call to order
Meeting was called to order at 7:04pm

2. Motion to adopt agenda
Moved: John Gordon
Seconded: Joan Condie
Carried

3. Motion to adopt minutes of October 8, 2016
Two amendments: proposed:
 1. Add discussion on the Ontario Not for Profit Corporations Act (ONCA)
 2. Amend minutes to reflect and add John Gordon in attendance for October 8th
Moved: Linda Phillips
Seconded: John Gordon
Carried

4. Treasurer's report –*Lorrie Locke*

- I. The 2016 DBA Directory was provided for review.

With a number of resident's passing away, follow up is needed, perhaps in the spring, to confirm names that are to be included in the directory as a go forward. This prompted a question as to whether donations have been made to Huronia Hospital on behalf of Deanlea Beach residents who have passed away.

Action: Lorrie Locke will follow up on donations to Huronia Hospital.

Some clarification on property ownership is also needed, specific to the Pfundt's.

Action: It was recommended that the Pfundt's be contacted to confirm the addresses of their two properties.

- II. Dues: 180 memberships have been received (versus 194 this time in 2015)
A gentle reminder is being issued to those who have not paid to date.

5. President's report – *Phil Spademan*

It was confirmed that the letter to the Ingrassia's was sent and at this time there has been no follow up from them.

6. Matters arising

- I. Website- *all*
- Decision on moving forward

Joan Condie reviewed the functions of the current and proposed websites.

Many similarities in functions were identified. New within the proposed website are:

- A DBA wiki and Twitter.
- Links to weather
- Link to FoTTSA,
- The DBA directory and a few other additions.

Access/security remain a priority, however, the Board is also conscious that passwords and increased security may result in driving people away. Additionally, changes to the website will

very likely result in additional maintenance requirements. Question as to managing the new logistics needs remain and need to be considered in light of time and resources available.

As more information on managing the logistics is required, further discussion and decision was deferred to the next meeting of the Executive.

II. Fall Newsletter Content and Who Does What-Joan Condie/all

Joan reviewed previous styles/approaches on newsletter content.

Suggested content includes:

- President's Report
- Treasurers Report
- Roads and Property Maintenance
- FoTTSA representative
- Water testing-Bill Palmer
- Thank you/recognition of volunteers-Fun Day, Roads and Property Maintenance, Beach clean up
- Introduction of updated, draft DBA Bylaws
- Board members and recruitment process for AGM 2017
- Information piece on the importance of dunes

Action: Joan will connect individually with contributors to the newsletter.

III. Marking beach property -all

- Communication in Fall Newsletter to membership that the DBA will be reviewing and marking DBA property-this was confirmed and to be included in the President's message.
- The communication will include information on engagement with a survey-contractor, surveying etc

III. Damage deposit-Bill Palmer

- Proposed memo to contractors.

The final draft will be shared by Bill to be forwarded to contractors in the future. Areas of consideration include: trees, DBA roads and grading and specifically that damage caused during construction will be the responsibility of the contractor. Information on the DBA lead on Roads and Property Maintenance will be included and members encouraged to reach out with questions.

Action: Bill Palmer to finalize and circulate the memo to the Executive for review.

- IV. Deanlea Logo-*all (deferred to spring meeting)*
 - Decision, next steps

- V. Fun Day Donations-*all*
 - Suggested recipients for vetting by membership *(deferred to spring meeting)*

- VI. Insurance/liability for boat ramp-*Bill Palmer*

Clarification that the DBA is the insured, specifically the Directors and officers in the context of carrying out DBA business. The question of what would be the liability or risk to Board members arising from injuries sustained on DBA property remains unclear.

Erecting a sign indicating "use at own risk" may make sense however, confirming the validity of this with the insurer may be prudent.

Bill will follow up with MLS ProLink on liability specific to the boat ramp.

- VII. FoTTSA- *Joan Condie*
 - Follow up with FoTTSA on DBA engagement

(deferred to spring meeting)

- VIII. Parking on unassumed roads- *all*
 - Next steps in policy development and communications

(deferred to spring meeting)

- IX. Submission of Directors and Officers Information to Ministry of Consumer Services- *Bill Palmer/ Wendy Madill*

(deferred to spring meeting)

- X. Bylaws-*Petra Wolfbeiss/all*
 - Review and discussion of draft bylaws *(attachment)*
 - Next steps

A number of key areas for further discussion were identified. These include:

- Section 7.01; and
- Section 8.01 subsections a), b) and c)

The Board agreed further discussion on these specific subsections via a conference call will take place

7. Selection of date and location of next meeting
Conference call date and time TBD via Joan Condie sending a doodle poll.
8. Motion to Adjourn
Moved: John Gordon
Seconded: Linda Phillips
Carried