

DEANLEA BEACH ASSOCIATION
Annual General Meeting – MINUTES (DRAFT)

Saturday June 24, 2023
10:00 am – 12:00 noon

Deanlea Beach
Common Area - End of Henry's Road

Item #	Item
1.	<p>2023 Annual General Meeting</p> <p>a) Call to Order – Meeting was called to order at 10:12 am Moved by John Gordon; Seconded by Denessa Cameron; Carried.</p> <p>b) Welcome, Land Acknowledgement and Introductions – On behalf of the Board, Connie Wheeler – President, welcomed and thanked members for attending; recognized our indigenous peoples; and introduced the Directors: John Gordon – Vice President, Lorrie Locke – Treasurer, Denessa Cameron – Secretary and Vivian McKeown – Member at large.</p>
2.	<p>Establish Quorum</p> <p>Denessa Cameron confirmed the quorum to be 43 based on 20% of paid membership in 2022. There were 52 people in attendance.</p>
3.	<p>2023 AGM Agenda – Connie Wheeler</p> <p>a) Requests for New Business – Additions to Agenda: There were no new items added to agenda.</p> <p>b) Motion to adopt the 2023 Annual General Meeting agenda. Moved by Michael Ryan; Seconded by Wendy Spademan; Carried.</p>
4.	<p>2022 AGM Minutes – Connie Wheeler</p> <p>a) Motion to adopt Minutes of the 2022 Annual General Meeting – Saturday June 25, 2022. Moved by Lorris Giaotto; Seconded by Derek Breau; Carried.</p> <p>NB: The Minutes can be found on the DBA website.</p>

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5.	<p>Motion to Ratify Directors' Decisions Over Past Year The following decisions made by the Board since June 25, 2022 thru to June 24, 2023 were presented and discussed, as required.</p> <ol style="list-style-type: none"> 1. Membership Fees: <ol style="list-style-type: none"> i) AGREED to reinstate \$60.00 membership fee, with early-bird option of \$50.00 if paid by June 24, 2023 for the 2023 calendar year. The fee had been held at \$50.00 for 2020, 2021 and 2022 due to the pandemic. ii) The new process/timeline implemented in 2022 asking members to pay their annual fee on or before the AGM was evaluated. Lorrie Locke – Treasurer, confirmed it did help to cut down the number of hours required to collect fees, e.g. decreased number of emails and hand-delivery's. AGREED to continue with this practice in an effort to decrease the amount of volunteer time required to collect fees and manage financials. 2. Hospital Donation: The Board AGREED to donate \$100.00 to the Georgian Bay Hospital (Midland) on behalf of Deanlea Beach "In Memoriam". 3. Fun Day: The Board AGREED to continue with the event, scheduled for Saturday August 5th, 2023. The rain date is: Sunday August 6, 2023. (To be discussed further under Item 9.2.). 4. Deanlea Beach Merchandise: In response to the overwhelming requests for DBA merchandise at last year's Fun Day, the Board investigated and AGREED to sell DBA merchandise at the Annual General Meeting and Fun Day only. T-shirts, hats, bags and sweatshirts will be available on a first come – first served basis. 5. Library Box: With the unsolicited removal of the library box, the Board AGREED to replace the structure. Details are being confirmed with Josh and Tony Faria who have offered to do the work (materials only). Both Wendy Madill and Joan Condie who donated the library box were consulted regarding the design. 6. Entrance to Deanlea: COMPLETED. Many thanks to Josh and Tony Faria for volunteering their time and making our entrance look great. The total cost (materials only) was \$1073. 7. Stop Signs: COMPLETED. A member's request to erect a stop sign was submitted and initiated a review by Tiny Township who looked at <u>all</u> municipal roads in Deanlea. Several new signs have been put in place; and the Board continues to work with the Township on other potential locations, e.g. corner of Glen Ave N and Pineshore. <ol style="list-style-type: none"> 1. Speed Limit: COMPLETED. After a lengthy process, in part due to the pandemic, the Township submitted a report to Council and has received approval to change the speed limit on Deanlea Blvd., and surrounding municipal roads to 40km. 2. Footpath Posts Rehabilitation: COMPLETED. This project has been completed with the exception of the footpath that runs from Sunset to Lakeside (south end) due to renovation and two footpaths in north end where locates are required before digging. Many thanks to Brian Wheeler, Barry Locke and Greg Madill for volunteering their time to do this work. 3. Footpath Review (Walk-about): COMPLETED as required, and noted in Minutes – Tuesday June 13, 2023. A walk-about of all property owned by the DBA has also been completed and the June 13th

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	<p>minutes will be amended to include this. In future, this item will be renamed “DBA Property Review”.</p> <p>4. Poison Ivy – Common Property: COMPLETED spraying for poison ivy, e.g. footpaths, edge of roadways unpaved roads, beach strip and bulletin board area. Our thanks to Loris Gaiotto and Joan Condie for once again taking on this task. <i>NB: Tiny Township has a poison ivy control program for Municipal roads. Members are encouraged to call and identify areas of concern for the Township to spray.</i></p> <p>5. Annual “Community Clean-up Day”: COMPLETED. The clean-up took place on Saturday May 27, 2023. Many thanks to the volunteers who turned out to lend a hand to ensure our footpaths and beach are ready for summer. They were: Melanie and Goldie, Viv and Bob, Denessa, Emerson, Sydney, Heather, Irene, Janet, Lorrie, Barry, Brian, Loris, Matt, Mick, Blair, Wendy and Jim, Connie; and a special <i>thank you</i> to Marjory and her ‘coffee cart’ – that was awesome!</p> <p>6. By-law Review Task Team: IN PROCESS. The Task Team is in place and work continues on updating the Articles (Letters Patent), By-law No. 1 and By-law No. 2.</p> <p>Moved by Peter; Seconded by Rick Larose; Carried.</p> <p>NB: Approved DBA Board of Directors meeting minutes are posted on the DBA website.</p>
6.	<p>President’s Report</p> <p>Deanlea Beach has been home to so many of you for a lot of years, and others may be new. While it is important for newer members to appreciate the history of Deanlea Beach, it is equally important to recognize what has been, might not always be; but in the end we are all here because we love this truly unique community and all it has to offer.</p> <p>As President for the past 3 years, I am honoured to lead this past year’s amazing group of Directors who give up many hours of their time to support the needs and interests of all members. This year the Board took on a number of initiatives and I am so proud of what we have accomplished together. I would like to thank Lorrie, John, Denessa and Viv for all that you do. To our partners, Barry, Bob and Brian who by association do a lot to support the DBA – thank you! And to Loris Gaiotto, Bill Palmer, Dave Madill and Peter Rossborough for their ongoing guidance and historical knowledge. It takes a great crew to run a ship and the support provided by everyone is very much appreciated. Thank you, Connie Wheeler – DBA President.</p>

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7.	<p>Treasurer's Report</p> <p>a) 2022 Financials: Lorrie presented and reviewed the 2022 draft financial statements. With this being the first year the review engagement was conducted by a new accounting firm, Lorrie also asked for any suggestions to ensure the document was clear and concise.</p> <p>Recommendation: That the 2022 financials, as presented in the (draft) summary, be approved in principal, pending amendments as discussed and/or received following the AGM meeting. Moved by Michael Ryan; Seconded by Janet Laurence; Carried.</p> <p>b) 2023 Membership Fees As of today, June 24, 2023, there are 168 paid memberships. Lorrie noted this is the most she has every collected by this date, and will help to decrease the number of hours required to collect the remaining fees. As of July 1, 2024, the membership fee is \$60,00 – no exceptions.</p> <p>c) 2023 Operating Budget Lorrie indicated there are no additional expenses, other than the norm, expected at this time.</p>
8.	<p>FoTTSA Report – Connie Wheeler</p> <p>a) Presidents Meeting – Sunday April 2, 2023 John Gordon and Anne Marie Ramsey attended the meeting on behalf of Deanlea Beach. Information from this meeting will be included in report. See next item.</p> <p>b) FoTTSA Annual General Meeting – Saturday June 24, 2023 Anne Marie Ramsey, DBA FoTTSA representative will be attending the meeting. Information from the meeting, along with anything different that was shared at the President's meeting, will be shared in the July News Flash.</p>

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9.	<p>Sub-committee Reports</p> <p>1. Property & Maintenance – Connie Wheeler</p> <p>a) Potholes: Barry Locke will continue to monitor the potholes and fill as required. Thank you Barry!</p> <p>b) Road Maintenance: Several areas have been identified that require major road work. ACTION: A review of the areas and cost associated to have the work done will be conducted; and a proposal will be presented at the 2024 annual meeting.</p> <p>c) Tree Removal: Currently two (2) trees and some branches/limbs over-hanging DBA property have been identified for removal. ACTION: Cost and timing to be determined.</p> <p>d) Bulletin Board Refresh: A refresh was planned for the bulletin board, however after assessing the structure, it was determined that it is in need of major repairs, e.g. new posts. The Board approached Josh and Tony Faria about the job and they have offered to do the work (for materials only). ACTION: Timing to be determined.</p> <p>e) Library Box: See Item 5.4.</p> <p>f) Benches: The benches were moved from the dunes and placed on the beach. A determination to move them back prior to winter will be determined at a later date. There are also a few generic benches that will be repaired and moved to footpaths due to the number of benches on the beach.</p> <p>2. Fun Day – Denessa Cameron Last year's event theme was 'all about the kids' and based on the feedback, this year's event will continue in that same fashion. There will be a costume parade, games and treats for all, as well as the sand sculpting contest. Deanlea Beach merchandise will also be sold – first come, first served basis!</p> <p>3. Communications – Connie Wheeler and Denessa Cameron The Board sent out six (6) New Flashes from August 2022 thru to June 2023. If you are not receiving the News Flash, please ensure we have your email address to get on the mailing list.</p>
10.	<p>2023/24 Board of Directors – Connie Wheeler</p> <p>a) Call for Nominations The following members have put their name forward to sit on the Board as a Director of the DBA: Denessa Cameron, John Gordon, Lorrie Locke, Vivian McKeown, Connie Wheeler (current Directors); Rose Finnie (new)</p> <p>There were no further nominations at the meeting.</p> <p>b) Motion to Elect the Board Carried.</p>

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11.	<p>Business from Previous AGM Minutes – June 25, 2022</p> <p>a) Item 12.c) – Ontario Not-for-Profit Act (ONCA) – Review of By-laws and Articles to comply with new Act by 2024.</p> <p>Recommendations:</p> <p>a) That the DBA establish a working group to develop a process for the review of existing articles and by-laws. DONE – Members include Connie Wheeler (Lead), Joan Condie, Rose Finnie, John Gordon and Michael Ryan.</p> <p>b) That the process be communicated to the membership via News Flash and posted on DBA website. DONE – Process including timing was sent via News Flash and posted on DBA website.</p> <p>Update: The timing was amended based on new information and the need to seek legal advice. The plan is to complete review by task team; seek legal advice and revise if required; present the document with instructions on how to provide feedback to all members; update document as required; present final document at the 2024 Annual General Meeting; and submit to Ministry by October 2024.</p> <p>c) That a draft document be presented to the membership at the 2023 Annual General Meeting. Update: As noted in b), members will have the opportunity to provide feedback on the draft document and the ‘final’ document will be presented at the 2024 AGM.</p> <p>b) Item 11a) – DBA Common Property / Encroachment: The Board continues to make every attempt to stop members from encroaching on DBA property as well as ensuring property lines are respected and the natural environment is preserved. Action: That the new Board investigates putting in markers to identify DBA property. Update: This was not done. To be included in the to 2023/24 workplan.</p> <p>c) Item 12a) – New Signage: The Board recommended a review of all existing signage to integrate all messaging in a condensed clear way, including emergency contact info (My3Words), by-laws, and important Friendly Reminders, to eliminate the number of signs across the community. Update: This initiative was not completed. To be included in the 2023/24 workplan.</p> <p>a) Item 12d) – Footpath Mats: A reminder that the mats are there to make it easier for people to get to beach; however they can become slippery when wet or if there is too much sand on them. Update: The Board received several requests asking that the mats not be placed on the paths this year as they pose a tripping hazard, can be slippery when covered in sand and some hold water. Action: Depending on the footpath, mats may or may not be in place. All locations will be monitored and evaluated at the end of the season. If you have a concern about the mats, please advise a Board member so your feedback can be included in Board discussion.</p> <p>b) Item 12f) – Land Acknowledgement: Joyce Palmer asked if it was a requirement at the start of the AGM? Action: Joyce Palmer will connect with local community to confirm indigenous groups to be recognized within Tiny Township. Action: Connie to contact the Township for clarification and the official wording used in Tiny Township. DONE – September 2022. Update: The Township was contacted and a report went to Council on June 28th, 2023 regarding a land acknowledgment statement for Tiny Township. This statement will be used at future DBA meetings.</p>

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12	<p>New Business</p> <p>a) Fire Hydrant(s): Due to forest fires across the province/country, members inquired about having a fire hydrant(s) installed on the unpaved roads – currently there are none; and on the municipal roads – currently there is one in Deanlea and another on Tiny Beaches Road.</p> <p>Action: The Township was contacted about the process to request a fire hydrant(s).</p> <p>Update: A response was received from Dave Flewelling, Fire Chief who passed request along to Rebecca Raymond (Water Supervisor) and Tim Leitch (Director of PW) who oversee the water systems in Tiny. Rebecca Raymond indicated that the Township is in the preliminary stage of their Water Servicing Master Plan, and through this process, will be looking at the infrastructure, current system capacities, system expansion, and fire protection. Public consultation will also be part of the Municipal Class Environmental Assessment.</p> <p>Recommendation: That a Director(s) or any member of the DBA Board or its members participate in the public consultation process in order to provide input into the future of water services within the Township. AGREED. <i>NB: DBA President email has been added to mailing list.</i></p> <p>b) Speed Limit Signs on Unpaved Roads: A request to have 20km signs posted on unpaved roads was received. Discussion indicated that members were in favour of posting signs but they need to be similar to actual speed limit signs to be taken seriously.</p> <p>Recommendation: That the request to have 20km speed limit signs posted on the unpaved roads be considered as part of the signage review. AGREED.</p> <p>a) Benches: Currently there are 15 benches on the beach and the Board has heard and supports that this may be too many.</p> <p>Recommendations:</p> <p>a) That a wait list be established for any new requests. AGREED. Members are asked to contact the president at president@deanleabeach.ca; or the secretary at secretary@deanleabeach.ca to get on list for benches.</p> <p>b) That other options be investigated and reported to membership at next AGM. AGREED.</p> <p>Discussion: Connie noted that one possibility is to clean-up the common area and make it into a garden with shade trees, etc. This concept will be discussed at Board – more information to follow.</p> <p>d) Volleyball Court on the Beach:</p> <p>Recommendations:</p> <p>a) That the volleyball court remains in its current location at 8 Lakeside Dr. AGREED. UPDATE: After further discussions with the owners at 8 Lakeside, and feedback following the meeting, the volleyball court is going to remain on the beach. Signage will be posted asking players to respect the beach, no loud music, take your garbage with you, etc. NB: Please note the court will not be available on Fun Day.</p> <p>b) That the location be reviewed prior to the 2024 AGM. AGREED.</p>

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	<p>e) 2024 Membership Fees Recommendations:</p> <p>a) That the annual membership fee per assessed property in Plans #793, #1481 and #M76 be raised to \$70.00 with an early-bird option of \$60.00 to accommodate rising costs for fixed expenditures, e.g. insurance, taxes, and accounting fees, and accommodate variable rising costs for maintenance.</p> <p>Rationale: The current fee of \$60.00 with an early-bird option of \$50.00 has been in effect for a number of years, noting the fee was held at \$50.00 in 2020, 2021 and 2022 due to pandemic. With rising costs, the Board recommended the increase to support DBA initiatives, maintenance, etc.</p> <p>Discussion: Members in attendance supported an increase; however felt the recommendation as presented was not sufficient. The following options were then put forward:</p> <p style="padding-left: 40px;">Option 1: That the annual membership fee per assessed property in Plans #793, #1481 and #M76 be raised to \$75.00 with an early-bird option of \$60.00 in 2024, \$65.00 in 2025, \$70.00 in 2026 and \$75.00 thereafter.</p> <p style="padding-left: 40px;">Option 2: That the annual membership fee per assessed property in Plans #793, #1481 and #M76 be raised to \$100.00 with an early-bird option of \$75.00.</p> <p>The members supported Option 1 as the new Recommendation.</p> <p>b) That the increase take effect in either:</p> <p style="padding-left: 40px;">i) 2024</p> <p style="padding-left: 40px;">ii) 2025</p> <p>The members agreed that the increase should start in 2024. Moved by Janice; Seconded by Allison (Ally); Carried.</p> <p>c) That the Board reviews the membership fees collected against the yearly financials and bring forward any change to fee structure, if required at the AGM.</p> <p style="text-align: center;">Moved by Michael Ryan; Seconded by Lorris; Carried.</p>
13.	<p>For Information Only</p> <ol style="list-style-type: none"> 1. Friendly Reminders: Laminated copies are available. Please email secretary@deanleabeach.ca to obtain your copy. Please remember it is the property owner's responsibility to ensure all family, friends, guests and short-term renters are aware of these regulations/by-laws and reminders. 2. Motorized Watercraft and Swimmer Safety: Please remember that motorized watercraft is to be launched, loaded and/or anchored in the area between the two markers on the beach. Watercraft should not enter the swimming areas at any time. 1. Water (E.coli) Testing: This year, there is no official water testing program. The Board will follow Tiny Township water quality postings for public beaches, specifically Bluewater Beach, and communicate any health and safety issues, as required. The FoTTSA water testing program that runs every two (2) years, will resume again next year.

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	<i>NB: Water quality can change after a big storm or during a period of time when the temperature remains high. Any member wishing to test the water should test around 'red rock' and at the north end of the beach to be consistent with the FoTTSA test sites.</i>
14.	Adjournment: 11:46 am Moved by John Gordon; Seconded by Richard Larose; Carried.

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