

# DEANLEA BEACH ASSOCIATION

## Board of Directors Agenda

Thursday, February 23, 2023

7:00 – 9:00 pm

**Members:** Connie Wheeler (Chair), Denessa Cameron (Secretary), John Gordon, Vivian McKeown

**Regrets:** Lorrie Locke (Treasurer)

Item #	Item / Discussion / Decision
1.	<p><b>Welcome/Introductions</b></p> <p>a) Call to Order – Meeting called to order at 7:01pm</p> <p>b) Additions to Agenda (see under New Business) <i>None</i></p> <p><b>Moved - Vivian McKeown, Seconded – John Gordon</b></p>
2.	<p><b>Minutes of Previous Meeting(s) – All</b></p> <p>a) Thursday Dec 1, 2022 - <i>Approved with below Treasurer Report re: membership fees</i></p> <p><b>Moved - Denessa Cameron, Seconded – John Gordon</b></p>
3.	<p><b>President’s Report – Connie Wheeler</b></p> <p>a) 2022/2023 Work Plan – <i>Current top priority is focused on Bylaw review</i></p> <p>b) By-law Review: <b>ACTION:</b> A total of three meetings have been held, including full bylaw review. Goal is to share first draft to DBA members prior to March 20, 2023 through deanleabeach.ca and communicate through Newsflash. Committee Members Include: Rosie Finnie, Michael Ryan, John Gordon, Connie Wheeler. <u>Update: Timeframe for first review was moved to May 2023.</u></p> <p><b>Moved – John Gordan, Seconded – Vivian McKeown</b></p>
4.	<p><b>Treasurer’s Report – Lorrie Locke</b></p> <p>a) 2023 Membership Fees – Lorrie will be sending out an email directly from her to all members at the end of April regarding 2023 membership fees. The push this year is to collect all fees in the months of May and June (up to the AGM). <b>ACTION:</b> Messaging to be included in Newsflash as a reminder and return to normal fee with early-bird. Next Steps: Discussion required about potential fee increase in 2024.</p> <p>b) 2022 Financials – Lorrie has given the information to our bookkeeper for processing. Once this is completed, the bookkeeper will advise Lorrie and provided all is well, the information will then be forwarded to our accountant to complete a review engagement. Lorrie anticipates having the 2022 financials earlier than previous years.</p> <p>c) Bank – Lorrie has been in contact with the bank and their system has been updated. Lorrie also asked about a GIC(s) and she will be speaking with a representative from the bank to discuss further.</p> <p><b>Moved – Vivian McKeown, Seconded – Denessa Cameron</b></p>
5.	<p><b>FoTTSA Report</b></p> <p>a) President’s Meeting – John Gordon will attend on behalf of the DBA. Meeting will be held on Sunday April 2<sup>nd</sup>, 2023 at the Tiny Hub. <b>ACTION:</b> Connie to invite Anne Marie to join if available as she is the current FoTTSA Rep. Topics for DBA Board to bring to the table: Legal counsel, Bylaw status for other associations, banking, speed limit study - report to council</p> <p><b>Moved - Vivian McKeown, Seconded – John Gordon</b></p>

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6.	<p><b>Maintenance</b></p> <p>a) Unpaved Roads – a reminder to everyone that the roads, although plowed, are very slippery and every caution should be taken when using them. <b>ACTION:</b> Reminder to be added to Newsflash</p> <p><b>Moved – Connie Wheeler, Seconded – Denessa Cameron</b></p>
7.	<p><b>Communications</b></p> <p>a) DBA News Flash – March 2023 – items to include: By-law Review, Acts of Kindness, e.g. help with downed trees, lost sled, reminder about snow sleds on the unpaved roads and paths – slow down..., plan for membership fees, September 2022, dates of AGM, Community Clean-up Day, Fun Day, maintenance update and new website teaser</p> <p><b>Moved – John Gordon, Seconded – Connie Wheeler</b></p>
8.	<p><b>2022 Annual Fun Day – Denessa</b></p> <p><b>ACTION:</b> Newsflash call out to volunteers for support. Messaging around community event vs board event and encourage volunteer support to contribute to community service hours.</p>
9.	<p><b>Business Arising from Previous Meetings</b></p> <p>a) Stop Sign Inquiry (Glen Ave N &amp; Parkwood Dr.) - Community request received and submitted to Township for review. <b>ACTION:</b> Updates to be provided to DBA Members once review is complete</p> <p>b) Speed Limit – a report will be going to Council in the Spring regarding recommendations for speed limits in beach communities.</p> <p>c) Deanlea Merchandise – Due to the overwhelming demand, recommendation to include an order link in the next few Newsflashes and distribute in 2023 (Beach Clean-up and/or AGM) <b>ACTION:</b> Denessa to provide catalogue and options for next DBA meeting to review budgets etc. Denessa will then add to website for ordering and messaging in the Newsflash for ordering and receiving.</p> <p><b>Moved – John Gordon, Seconded – Vivian McKeown</b></p>
11.	<p><b>New Business – Addition to Agenda</b></p> <p>a) DBA Website – review current hosting and costs, opportunity to upgrade site to a more functional website run by the board. <b>ACTION:</b> Denessa to provide preview Link and Copy deck to DBA Board to review prior to March Newsflash.</p> <p>b) Website Submission – Oscar K has submitted a proposal for consideration. Reviewed by Directors.</p> <p>c) Summer Craft Program – Cara Millson is offering to provide <b>ACTION:</b> This is a long standing tradition at Deanlea Beach and DBA will support with advertising, tables, confirm location at the bottom of Henry's Rd./beach. First session to be held on May long weekend, then a weekly start Canada Day long weekend, once per week. DBA to call out in Newsflash.</p> <p>d) Street Party (Community Meet and Greet): Jessica Ferreira contacted the Board to discuss. The Board agreed this would not be a sponsored DBA event, however agreed to advertise in the News Flash. <b>ACTION:</b> DBA to await further communication from Member Jessica Ferreira</p> <p><b>Moved – Denessa Cameron, Seconded – Connie Wheeler</b></p>

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12.	<b>Next Meeting(s) / Important Dates</b> a) May 10, 2023 at 7:00 pm – regular Board meeting b) Sat May 27 at 10:00 am – Community Clean-up Day c) <b>NEW</b> – Tuesday Jun 13 – regular Board meeting; prep for AGM; agenda to be distributed Jun 14 (10 days prior to meeting) d) Sat Jun 24 at 10:00 am – Annual General Meeting (Henry’s Road) <b>Moved – Vivian McKeown, Seconded – John Gordon</b>
13.	<b>Adjournment - 8:09PM</b>

APPROVED